B.A.S.I.C. AND CORNER HOUSE CRÈCHE HOLIDAY CLUB BOOKING FORM

Name of Parent:	Name of Child:	Date:
Signature of parent:		

HOLIDAY CLUB REQUIREMENT:	*B.A.S.I.C*	*February*	*Spring*
Please circle which holiday club you wish to book your child/children into.	*Corner House Crèche*	*Summer*	*October*
		In-Service Day	

DAY REQUIRED *For example, Monday, Tuesday etc*	DATE & MONTH (*for Example: 18th April)*	AM/PM or FULL DAY *(please indicate your choice)*

Please note we require 4 full weeks' notice to cancel any holiday club bookings. Any cancellations made after this time will be payable in full.

A slice of toast and a drink of water will be provided for children arriving between 7.30am and 8.00am

Confirmation slips will be issued to confirm any booked spaces.

Date Received from parent/carer:	
Name of staff member who received it:	

……

FOR STAFF USE ONLY

Dated Added to Register/Date confirmation slip:	Date: Confirmation Slip/Letter/Email
Checked by (name of staff member):	
Date Checked:	

Dates Cancelled:	
Cancelled by:	
Date cancelled on register:	